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Deputy Director of Intelligence   28 June 1956

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Security Officer/Project HTAUTOMAT

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Foreign Travel Requirements Concerning Personnel Holding
   Clearances for Project HTAUTOMAT

     1. Attached hereto is a draft reflecting recommendations for
controlling foreign travel of ▢-cleared staff employees. The
provisions therein were discu▨▨▨ ▨▨ detail with officials of
Project HTAUTOMAT and the Office of Security and their respective
concurrence obtained.

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     2. After due consideration, it was decided to prepare the
draft in a simple and flexible form so that it can easily be
understood and applied in pertinent instances. It is not so restric-
tive that exceptions to details, which may develop in individual
instances, may not be made.

     3. As you are aware, this office has an arrangement whereby
it receives an official notification of prospective foreign travel
by ▢-cleared staff employees. However, the attached draft will
provide for such notification to this office before any processing
is begun.

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     4. The attached draft was prepared in blind form so that you
may reproduce it as appropriate for the selected method of dissemina-
tion.

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Attachment

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SUBJECT: Foreign Travel Requirements Concerning Personnel Holding [   ]
Clearances for Project HTAUTOMAT

1. The following policy concerning travel has been developed to protect the security of Project HTAUTOMAT and any individual who is or might become involved therewith, and is not designed to prevent foreign travel or assignment but to control same in consideration of the extreme sensitivity of Project HTAUTOMAT.

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2. Due to the extreme sensitivity of classified material to which staff employees holding [   ] clearances have been exposed, it is mandatory that such persons, when contemplating any foreign travel, whether for official or personal reasons, register the following information with the Project HTAUTOMAT Security Officer:

    a. Proposed itinerary or destination
    b. Mode of travel
    c. Proposed time of departure
    d. Authority and/or justification for trip
    e. Duration of trip or assignment

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3. This requirement is levied on all [   ] cleared staff employees, whether they be assigned to or in support of Project HTAUTOMAT, and should be complied with immediately following any positive decision by or for such persons to undertake foreign travel before any administrative action is begun.

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4. Favorable consideration of requests for travel or assignment of [   ] cleared employees may not be expected where such travel or assignment tends to expose them to undue risk and the Deputy Directors and/or the DCI will approve such requests only after deciding that no alternative exists. In selecting persons for foreign travel and/or assignment, the Office Heads and/or Operating Officials should consider

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their selection of individuals in the light of [   ] clearances which may be held by such persons, bearing in mind that travel in exposed areas, such as areas under control of USSR, Soviet Satellite countries, Communist China and other Communist-dominated areas, and areas adjacent thereto which are beyond defense lines expected to be tenable, tends to expose the selected individual to undue risk.

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5. Agency Regulation [   ] governs the travels of staff employees for personal reasons and the provisions of that Regulation should be complied with only after fulfillment and acknowledgment of the requirement set forth in Paragraph 1 above.